

**SELECTMEN'S MEETING  
UPSTAIRS MEETING ROOM  
1 AVENUE A, TURNERS FALLS, MA  
MONDAY, April 8, 2019**

Meeting was opened at 7:00 PM in the Upstairs Meeting Room. Present were Selectpersons Chris Boutwell, Michael Nelson, and Rich Kuklewicz, Town Administrator Steven Ellis, and Executive Assistant Wendy Bogusz. Kuklewicz makes introduction and announces meeting is being taped.

**Approve Selectboard Minutes of April 1, 2019**

*Nelson makes the motion to approve the Minutes of April 1, 2019. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*

**Public Comment Period: Individuals will be limited to two (2) minutes each and the Board of Selectmen will strictly adhere to time allotted for public comment**

Nelson invited the Board members to attend the Spring Parade on Saturday, April 27 at 1:00 PM.

**Personnel Board**

• **Appoint Annabel Levine to Cemetery Commission, until June 30, 2019**

*Nelson makes the motion to appoint Annabel Levine to the Cemetery Commission until June 30, 2019. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*

• **Appoint Paulette (Polly) Billiel and Susan Yarmac as interim Library Trustees until May 19, 2019**

*Nelson makes the motion to appoint Paulette (Polly) Billiel and Susan Yarmac as interim Library Trustees until May 19, 2019. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*

**Deb Bourbeau, Town Clerk**

**Polling Location Update**

*Nelson makes the motion to approve the request from the Montague Town Clerk to move precinct 5 from the Senior Center to the Town Hall meeting room for the upcoming elections, as well as to move precincts 3 and 4 from the Hill Crest School to the Senior Center on 5th Street; all other precincts will remain the same. Seconded by Boutwell, approved unanimously. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*

**Bruce Hunter, FCRHRA**

• **Vote to execute Authorization to Disburse No. 8, Invoice #031990141, Town of Montague FY17 - Strathmore Mill Demolition Design Project, Contractor: Tighe & Bond, \$7,725.00**

*Nelson makes the motion to authorize Disbursement No. 8, Invoice #031990141 for \$7,725.00 to Tighe & Bond for the Strathmore Mill Demolition Design Project. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*

• **Vote to execute Contract between Town of Montague and Aqua-Turf Irrigation, LLC, Rutter's Park Improvements - Phase One Project, \$203,781**

*Nelson makes the motion to execute the Contract between the Town of Montague and Aqua-Turf Irrigation, LLC regarding the Park Improvements - Phase One Project, for the amount of \$203,781. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*

• **Vote to execute Notice to Proceed with Construction for Rutter's Park Improvements - Phase One Project to Aqua-Turf Irrigation, LLC**

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*Nelson makes the motion to execute and to authorize the Chair to sign the Notice to Proceed with Construction for the Rutter's Park Improvements - Phase One Project to Aqua-Turf Irrigation, LLC. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*

- **Vote to sign Disclosure Report for Aqua-Turf Irrigation, LLC**

*Nelson makes the motion to authorize the Chair to sign the Disclosure Report for Aqua-Turf Irrigation, LLC. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*

**Seth Rutherford, 253 Organic LLC Updates**

- Rutherford gives the following update:
  - The name has been changed to 253 Farmacy.
  - If all goes well, they will be open in June for retail.
  - The target date for the warehouse will be sometime in September.
  - The Town will be invited to do a walk-through of the facility two days before they open.
  - A job fair will be held in May, hopefully in the DCR building.
  - A study will be done to determine whether or not a sidewalk in front of the building would be deemed necessary.
- Mike Shaffer from Huntley Associates reviews the site plan, covering parking, entrances and exits, a secure fence, shielding, lighting, the building color, signage, handicap accessibility, drainage, an easement, a loading dock, and dumpsters.
- Ramsey reports that there will be an investigation to determine whether or not a traffic light in the area would be necessary.
- Kuklewicz brings up concerns about security, odor, and the possibility of people loitering.
- Rutherford: Regarding security, every inch of the property is covered by cameras 24/7. The cameras and monitoring will also be used to address loitering. Regarding odor control, we have Hepa filters in the room; we have strict odor control regulations that we have to abide by from the CCC.

**Walter Ramsey, Town Planner**

**Review and approve Montague's Outdoor Recreation proposal for the FERC re-licensing of the Turners Falls Dam**

*Nelson makes the motion to endorse the plan in concept and will sign off on the project when it is in its final format. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*

**Town Meeting Warrant - To approve and execute May 4, 2019 Annual Town Meeting Warrant, attached hereto**

- Nelson makes the motion and reads aloud Articles 1-30; Kuklewicz reads aloud Articles 31-40.
- *Nelson makes the motion to add the following Articles to the Annual Town Meeting Warrant on May 4, 2019: Articles 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, and 30. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*
- *Nelson makes the motion to add the following Articles to the Annual Town Meeting Warrant on May 4, 2019: Articles 31, 32, 33, 34, 35, 36, 37, 38, 39, and 40. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*
- *Nelson makes the motion to authorize and instruct the Constables of the Town of Montague to post the Town Meeting Warrant as has been read with all 40 Articles, indicating a Town*

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*Meeting on May 4, 2019 at the Turners Falls High School at 8:30 AM. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*

**Executive Assistant Business 2019 Summer Schedule**

- Kuklewicz reads aloud the dates for the 2019 Selectboard Meeting Summer Schedule.
- *Nelson makes the motion to accept the 2019 Summer Schedule as was just read. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*

**Town Administrator Business**

- **Letter from DEP regarding MassDEP's WMass Regional Recycling Program**  
Ellis states that we received a letter from DEP regarding the recycling program. Jan Ameen is working to make sure we get the best contract possible.
- **Montague Center Marker Update**  
The Historical Commission feels strongly that only Turners Falls should be added to the sign. Work will begin on the marker this week.
- **Execute 3 year lease with the Center for Responsive Schools for the Colle Building, 85 Avenue A, Turners Falls**  
*Nelson makes the motion to execute a 3 year lease with the Center for Responsive Schools for the Colle Building, 85 Avenue A, Turners Falls. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*
- **DPW Building Design and Progress update**
  - Helene-Karl Architects will be present on April 22 to give a full run-down on the building.
  - The project projects to be on budget, with appropriate contingency of approximately \$950,000 built into that.
  - The Building Committee decided that the outdoor canopy storage should have a fourth wall, which will allow for storage of longer trucks and easier shuffling of vehicles.
- **Greenfield Saving Bank Donation of Sesquicentennial Elm tree**  
Greenfield Savings Bank is offering to donate an elm tree for the Town Common or other location; this would be accompanied by a plaque. Kuklewicz would like the Tree Committee and Tree Warden involved in determining what is the best location.
- **Topics not anticipated in 48 hour posting**
  - **Avenue A ADA Accessibility Sidewalk Improvements Project**  
The lowest bidder quoted a construction cost of \$67,000. We have a \$45,000 grant from the Mass Office of Disabilities. We don't have time to rebid. We would need to utilize some of our Chapter 90 funds to make up the difference.
  - **DPW Truck Driver/Laborer Position**  
*Nelson makes the motion to authorize the DPW Superintendent to employ Peter Russell as a DPW Truck Driver/Laborer effective 4/16/19, 40 hours per week, Grade B Step 1, \$17.12/hour. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*

**Anticipated Executive Session in accordance with G.L. c. 30A, §21(a)(6), to consider the purchase of real estate - Industrial Blvd. (Map 17, Lot 058), votes may be taken**

- The Chair deems that holding this Executive Session in open meeting would be detrimental to the Town's position.
- *Nelson makes the motion to enter Executive Session in accordance with G.L. c. 30A, §21(a)(6), to consider the purchase of real estate - Industrial Blvd. (Map 17, Lot 058), votes*

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*may be taken. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*

**The regularly scheduled Selectmen's Meeting will be held on Monday, April 22, 2019 at the Montague Town Hall, 1 Avenue A, Turners Falls, MA**

**Documents and Exhibits:**

- Selectboard Minutes of April 1, 2019
- Appointment: Annabel Levine to Cemetery Commission, until June 30, 2019
- Appointment: Paulette (Polly) Billiel and Susan Yarmac as interim Library Trustee until May 19, 2019
- Authorization to Disburse No. 8, Invoice #031990141, Town of Montague FY17 – Strathmore Mill Demolition Design Project, Contractor: Tighe & Bond, \$7,725.00
- Contract between Town of Montague and Aqua-Turf Irrigation, L.L.C, Rutter's Park Improvements – Phase One Project, \$203,781
- Notice to Proceed with Construction for Rutter's Park Improvements – Phase One Project to Aqua-Turf Irrigation, L.L.C
- Disclosure Report for Aqua-Turf Irrigation, L.L.C.
- 253 Organic LLC Updates
- Montague's Outdoor Recreation proposal for the FERC re-licensing of the Turners Falls Dam
- Town Meeting Warrant – To approve and execute May 4, 2019 Annual Town Meeting Warrant, attached hereto
- 2019 Summer Schedule
- Letter from DEP regarding MassDEP's WMass Regional Recycling Program
- 3 year lease with the Center for Responsive Schools for the Colle Building, 85 Avenue A, Turners Falls
- Greenfield Saving Bank Donation of Sesquicentennial Elm tree